

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
MONDAY, JULY 31, 2017
9:00 AM REGULAR SESSION**

Commissioners met in regular session with all members present.

1. Invocation and Pledges

Prayer said by Paula Gentry

2. Consider and take action on approval of:

A. The minutes of previous meeting:

Motion to approve the minutes of previous meeting as written made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on July 14th)

B. Payroll changes:

Motion to approve payroll changes made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

C. Payroll:

Motion to approve payroll made by Mike Spencer

Second by Don Gross Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

D. Budget amendments:

Motion to approve budget amendments made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

E. Accounts payable:

Bills Previously Paid:

Motion to approve accounts payable made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; Certificates of Liability Insurance for Material Resources, Inc.; Hayes Engineering, Inc. and applications for use of Upshur County roads and rights-of-way and permit requests.

Motion to record all documents listed above made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

3. Discuss and take action to re-appoint Tom Stamper as board member of the Community Healthcore Board of Directors for a two-year term.

Motion to re-appoint Tom Stamper as board member of the Community Healthcore Board of Directors made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

4. Discuss and take action to approve the use of the Courthouse lawn for the Dixon Orphanage Cemetery fund-raiser.

Motion to approve the use of the Courthouse lawn for the Dixon Orphanage Cemetery fund-raiser made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

5. Discuss and take action to set County wide dump day for October 6, 2017 at the County Pug Mill.

No action taken.

6. Discuss and take action to declare list of surplus property.

Motion to declare list of surplus property made by Paula Gentry
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.
Copy attached.

7. Discuss and take action to auction all surplus property.

Motion to auction all surplus property made by Paula Gentry
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.

8. Discuss and take action to approve closing of Raintree Lake Circle dam road.

Motion to approve closing the Raintree Lake Circle dam road where county maintenance ends made by Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.
Copy attached.

9. Discuss and take action to designate an alternative location to acquire dump permits in the absence of Road and Bridge.

No action taken.

10. Discuss and take action to set policy for County employee insurance awareness and usage training.

Motion that new employees will be required to go thru an insurance orientation after their 60th day of service and before their 90th day and their elected official attend with them. All other employees will be required to attend the insurance orientation annually as our plan develops and changes made by Frank Berka
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.

At this time Judge Fowler excused himself from the courtroom due to the fact that agenda items 11, 12 and 13 concern the Upshur County Health Plan and his wife works for Hill Tex Insurance Company who is the County's insurance agency. He turned the meeting over to Commissioner Mike Spencer.

- 11. Discuss and take action to grant exemption under Local Govt. Code 262.024 (a) (4) for insurance agent and their party administrator professional services.**

At this time Joe Dodd spoke stating he felt the county was not being fair by not going out for bids and giving others an opportunity to bid for the county insurance. He stated he realized it was too late now for bids to be taken and he also stated he was very disappointed in how all of it has transpired.

Motion to grant exemption under Local Govt. Code 262.024 (a) (4) for insurance agent and their party administrator professional services made by Don Gross
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.

- 12. Discuss and take action to name Miriam Hill insurance agent for Upshur County Health Plan.**

Motion to name Miriam Hill insurance agent for Upshur County Health Plan made by Don Gross
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.

- 13. Discuss and take action to authorize Miriam Hill to request and receive proposals for Upshur County health plan reinsurance and third party administrator.**

Motion to authorize Miriam Hill to request and receive proposals for Upshur County health plan reinsurance and third party administrator made by Frank Berka
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.

14. Discuss and take action on proposed FY 2018 budget.

The Judge went thru each department and gave each department head the opportunity to speak and make request. Some request were made for consideration but no action was taken on anything at this time. There will be a special tax hearing concerning the budget on August 10th, the Regular Session Meeting, Tax Hearing and Budget Hearing on August 15th and the budget will be adopted on August 31, 2017.

After the announcement of the coming meetings, I was told the meeting on August 10th has been changed to August 22nd due to some conflicts.

15. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

